

**ADIRONDACK CENTRAL SCHOOL  
ADIRONDACK HIGH SCHOOL  
BOONVILLE, NY 13309**

**DRAFT**

**PUBLIC HEARING/REGULAR BOARD MEETING MINUTES – August 8, 2023**

| <b>MEMBERS PRESENT</b>   | <b>OTHERS PRESENT</b>  |
|--|--|
| Michael Kramer – President<br>Almanda Sturtevant – Vice-President<br>Bruce Brach<br>Maureen Healt<br>Robert Healt<br>Abby Podkowka | Kristy McGrath, Superintendent,<br>Sharon Cihocki, Business Administrator,<br>Michelle Freeman, District Clerk,<br>Michael Faustino – Director of Technology, Curriculum &<br>Instruction; Heidi Smith, HS Principal; Brandie Collins, MS Principal<br>Justin Wiedrick, MS Teacher<br>Marie Yager, Jonathan Ward, Julie Fox, Darlene DeFazio |
| <b><u>MEMBERS EXCUSED:</u></b><br>Keith Redhead  |  |

At 6:42 p.m. Mr. Kramer, Board President called the meeting to order.

Mr. Brach moved and Ms. Healt seconded, carried 6-0; to go into executive session to discuss the employment history of particular personnel. Mrs. McGrath served as Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:01 p.m. Ms. Healt moved and Ms. Podkowka seconded; carried 6-0; to go into regular session.

At 7:03 p.m. Mr. Kramer led the recitation of the Pledge of Allegiance.

**PRESIDENT’S MOMENT:**

Mr. Kramer stated how nice it is to see all the activities going on at the HS/MS campus during the summer, cheerleading and football practices.

**PUBLIC HEARING:**

**HS/MS Code of Conduct:** Mrs. Smith and Mrs. Collins went over the changes to the Code of Conduct. Although they like to keep it consistent, middle school does differ from high school:

- >> Middle School – Locker initiative, restricted areas, added academic load courses students are taking, cell phone policy (differs from high schools).
- >> High School – Educated on safety, Senior Skip Day (not supported), use of lockers, ISS room clarification conducive to learning.

Ms. Podkowka stated kids have so much to carry, Chromebooks falling on the floor. Ms. Collins stated more locker stops encouraged throughout the day. Faculty very supportive of this.

Mr. Kramer asked if they are content with the cell phone policy. Mrs. Smith stated at the high school it is teacher discretion. Phone etiquette needs to be stressed. Ms. Collins stated she feels good the direction it is going for the middle school.

Mr. Brach asked about attendance post-COVID. Ms. Collins stated it is a work in progress, finding families are going on vacations and trips in the middle of the school year taking students out of school. Mrs. McGrath explained the attendance process.

Mr. Brach requested seeing Regents scores at the next meeting.

**PRESENTATIONS:**

**STEAM 8** – Mr. Wiedrick and 3 of his 8<sup>th</sup> grade students who won the robotics championship spoke to the Board about Drone Soccer, it is played with 5 drones on one team and 5 drones on another team in a cage with two hoops. This activity is based on collaborating with each other to solve a problem. SUNY POLY hosted championships for Drone Soccer this year. Mr. Wiedrick played a video of a soccer game showing how it is played.

**Professional Development Plan (PDP)** – Mr. Faustino explained to the Board the PDP is a continuation of the previous year and is based on Board and district goals, and the commitment to providing ongoing growth to our practitioners as well as to the assessment of ongoing professional development initiatives. Professional development provided to internal employees is tailored to meet the needs of individuals and progress across all grade levels. Improved on mentor/mentee program – how we develop our teachers so they stay at Adirondack. Big piece is how we continue moving forward post COVID, bringing clarity to what we do. The PDP committee meets regularly to review, evaluate, adapt and pivot the districts Professional Learning Plan and formulate new goals and action plans based on district instructional and management priorities.

**AIS PLAN (MTSS)** – Mr. Faustino explained the Academic Intervention Plan required a complete overhaul to meet the academic needs post COVID as teaching and learning both changed, new curriculum, new schedule and availability of staff. This is a collaborative plan, what people are doing in their region and what is best for kids. Again, bring clarity to what we have been doing.

**PUBLIC FORUM:**

Marie Yager – She agrees when a child has a study hall it should be productive – no cell phones. She feels very strongly about reading a book, students are deprived of reading. She did see a drone at the fair and she was very impressed. Thank you to the Board for all they do.

Public Forum ended at 8:21 p.m.

**CONSENT AGENDA:**

**Mr. Brach moved and Ms. Podkowka seconded, carried 6-0; the Board of Education approved the Consent Agenda following:**

**Minutes:**

>> July 11, 2023 Reorganizational Meeting

**Teaching & Non-Teaching Substitutes:**

- >> Jennifer Dickinson – Sub-Teacher Aide      >> Tricia Shauger – Sub-Teacher
- >> Vera Rogan – Sub-Teacher Aide
- >> William Deiter – Sub-Bus Driver

\*\*pending background clearance\*\*

**Field Trips:**

| REQUESTOR:    | DESTINATION:                 | DATE(S): |
|---------------|------------------------------|----------|
| Class of 2024 | Hershey Park in Pennsylvania | 6/7/2024 |

**REGULAR AGENDA:**

**Teacher Retirements:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Healt moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education accepted the resignation of Mrs. Lesa Wilbert, Elementary Teacher, for the purpose of retirement, after 21 years with the district effective September 1, 2023.

**Irrevocable Resignation:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Healt moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education accepted the resignation of Ms. Jill Hoke, Elementary Teacher, for the purpose of retirement, after 32 years with the district effective July 1, 2024.

**School Monitor Resignation:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Healt moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education accepted the resignation of Ms. Wende Benson, for the purpose of retirement, after 5 years with the district effective September 1, 2023.

**Counselor Resignation:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Healt moved and Mrs. Sturtevant, carried 6-0; the Board of Education accepted the resignation of Mr. Bryan Waterman, School Counselor effective August 13, 2023.

**Volunteer Assistant Coaches:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Healt moved and Mrs. Sturtevant, carried 6-0; the Board of Education approved the following volunteer assistant coaches for fall 2023 Girls’ Varsity Soccer:

>> TJ Paschke      >> Ciara Schaffner      >> Derek Crofoot

**Permanent Position:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Healt moved and Mrs. Sturtevant, carried 6-0; the Board of Education appointed Mrs. Marianne O’Hara to the permanent position of Food Service Helper following the successful completion of her probationary period.

**Support Staff:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Healt moved and Mrs. Sturtevant, carried 6-0; the Board of Education appointed the following support staff:

| Name        | Position     | Civil Service Classification | Type/Duration of Appointment | Effective Date | Rate of Pay       |
|-------------|--------------|------------------------------|------------------------------|----------------|-------------------|
| Sarah Dutch | School Nurse | Non-Competitive              | 26-week probationary         | 9/5/2023       | Schedule B Step 5 |
| Shari Reed  | Cook         | Non-Competitive              | 8-week probationary          | 9/1/2023       | Grade 11, Step10+ |

**APPR:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Healt seconded, carried 6-0; the Board of Education approved the collectively bargained APPR Plan to be submitted to New York State Department of Education for approval, and authorizes the Board President to sign the Plan on behalf of the Board.

**District Safety Plan 2023-24:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Healt seconded, carried 6-0; the Board of Education approved the 2023-24 District Safety Plan as presented at the June 13, 2023 Public Hearing.

**Professional Development Plan:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Healt seconded, carried 6-0; the Board of Education approved the 2023-24 Professional Development Plan.

**Special Education Committee Members:**

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Ms. Podkowka seconded, carried 6-0; the Board of Education appointed the following for the Adirondack Central School Committee and Sub-Committee on Special Education, Committee on Preschool Special Education and 504 Committee for the 2023-24 school year:

Special Ed. Teacher Member – Sabrina Prievo

School Counselor – Gabrielle Scerbak

**DASA Coordinator:**

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Ms. Podkowka seconded, carried 6-0; the Board of Education appointed Ms. Gabrielle Scerbak as one of the high school Dignity for All Students Act Coordinators for the 2023-24 school year.

**Tax Levy:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Healt the Board of Education adopted the 2023-2024 tax levy in the amount of \$10,855,827.

**Surplus Equipment and/or Textbooks:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education declared equipment and/or text books from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

**Special Education:**

Resolved that, upon the recommendation of the Committee on Special Education, Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0; the Board granted approval for placement of students.

**Budget Transfers:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education approved the budget transfers for May 2023.

**Fall 2023 Community Education Courses:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education approve the proposed fall/winter 2023 Community Education Courses.

**Create Civil Service Substitute Positions:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education create three Civil Service Substitute positions for Food Service Helper (FSH).

**2023-24 Capital Outlay Bid:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education award the following contract to the lowest bidder for the 2023-24 Capital Outlay Project to:

General Construction Contract: Lupini Construction Inc., Utica, NY in the following amount:

Base Bid: \$63,300      Total: \$63,300

**Teacher Disciplinary Agreement:**

Resolved that, upon the recommendation of the Superintendent of Schools, and as discussed in executive session, Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education approved a disciplinary agreement between the District and a tenured teacher.

**INFORMATION & DISCUSSION:**

- Warrants & Receipts for May, June & July 2023:

| Warrants:                 | Receipts:                 |
|---------------------------|---------------------------|
| Scholarship Fund Warrants | General Fund Receipts     |
| Capital Fund Warrants     | Scholarship Fund Receipts |
| Cafeteria Fund Warrants   | Cafeteria Fund Receipts   |
| General Fund Warrants     |                           |
| Federal Fund Warrants     |                           |

- Treasurer’s Report – May 31, 2023.
- Bus Wash Agreement - Ms. Healt moved and Mr. Brach seconded, carried 6-0; the Board of Education approved the agreement with the Boonville Fire Department.
- School Meter for Board members
- Electric Buses
- Select Board Retreat Date
- UPK Update
- Cafeteria Equipment Grant

**HANDOUTS:**

- Organizational Chart/Administrative Duties
- Claims Auditor Report – June & July 2023
- Building Use Requests approved by the Superintendent:

| REQUESTOR:                          | AREA/BUILDING REQUESTED:                                      | DATE(S):                               |
|-------------------------------------|---|--|
| Connected Community Schools         | HS Hub for various activities                                 | July 10, 20 & Aug. 17, 2023            |
| Boonville Community Concert Band    | HS/MS auditorium for rehearsals and concerts in event of rain | July 11 <sup>th</sup> – August 4, 2023 |
| Connected Community Schools         | HS A-wing parking lot for car seat safety event               | August 7, 2023                         |
| Connected Community Schools         | HS LGI Room for staff meeting                                 | August 16, 2023                        |
| Toepath Trekkers                    | HS Canopy, lawn area, track, bathrooms, Woodsmen’s 10K        | August 18, 2023                        |
| NY Logger Training                  | HS LGI room to hold Board meeting                             | August 18, 2023                        |
| Rick Turk’s Tree Service            | HS library to hold CPR, First Aid & AED classes for loggers   | August 18, 2023                        |
| Dalton Dorrity 3D Scholarship Drive | HS gym foyer, MP room, concession stand, Chinese auction      | October 19, 2023                       |
| SUNY Upstate Mobile Mammo           | HS A-wing parking lot for mobile mammography unit             | October 29, 2023                       |

At 9:19 p.m. Mr. Healt moved and Ms. Healt seconded, carried 6-0 to adjourn to the Regular Meeting to be held at Boonville Elementary on Tuesday, September 12, 2023.